



## SAN JOAQUIN COUNTY FAIR

JUNE 13-16, 2019

### Concessionaire Application Packet

**Thank you for your interest in being a concessionaire at the San Joaquin County Fair. Please review these instructions carefully. This application is neither an offer nor a guarantee of space. If you have any questions regarding this application, please call the**

**San Joaquin County Fair Office at (209) 466-5041 or e-mail to [info@sanjoaquinfair.com](mailto:info@sanjoaquinfair.com) or [jazmine@sanjoaquinfair.com](mailto:jazmine@sanjoaquinfair.com)**

**Applications can be mailed to:**

**San Joaquin County Fair Office, 1658 S Airport Way Stockton, CA 95206**

### **INSTRUCTIONS FOR COMPLETING APPLICATION PACKET**

1. This application is neither an offer nor a guarantee of space.
2. If you are applying for more than one stand, you must submit a separate application.
3. All questions on this application must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process.
4. Submit a TYPED menu with all items and proposed prices (including beverages). If selected, a formal menu will be negotiated.
5. Submit recent photos of your food stand(s) with application; day, night and backyard.
6. A footprint of your food stand(s) is required. Include the service support area in operational form. Be very specific for all dimensions (i.e., if hitch is not removable, please include in size of unit).
7. A copy for your California Seller's Permit and Food Handlers (ServSafe) Certificate is required with your application.  
Food Handlers certification is required by the State of California (exceptions: prepackaged food and beverage carts).
8. Management will determine the location of your booth. Locations are subject to change from year to year.
9. The utility and health fees on this application are subject to change per final agreement with governing agencies and departments.
10. Applications for all vendors are due by March 20, 2019. After March 20, 2019 applications are open to all. Checks should be payable to the San Joaquin County Fair.

**SUBMIT CONCESSION(S) APPLICATIONS TO: San Joaquin County Fair – Attn: Jazmine Hernandez**



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### RENTAL RATE INFORMATION

Food concessions: \$500 per 10ft of frontage space

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### Food & Beverage Concessionaires and Packaged Food Servers/Demonstrators

Food Concessionaires and Packaged Food Servers/ Demonstrators must complete the enclosed **Food Vendor Permit Application**. Keep one copy to post in your stand/booth. Return one copy to the Fair by March 20, 2019.

If you already have a one-year permit that is good through June 30<sup>th</sup>, 2019, you may still operate under that permit and will not be required to pay a fee through the Fair.

**All operations will be inspected.** As in the past, the Health Department will be on the grounds during the first few days of the Fair to inspect every location. Any operation not in compliance will be notified and must meet requirements as soon as possible or face possible closure by the Fair. Food quality and sanitation are extremely high priorities for the Health Department and the Fair. Keep hot foods hot, cold foods cold, and exercise proper sanitation practices.

Food Preparation Concession	\$80 per location
Packaged Food/Demonstrators	\$50 per location
Beer Concessions	\$80 per location

\*Rates subject to change.

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## UTILITY REQUIREMENTS

All cords 70 Amps and less must have plugs.

220 volt must be #6/4 gauge or heavier wire with Nema Plug #14-50P

110 volt must be #12/3 gauge or heavier wire with Nema Plug #5-15P

All electrical hardwiring required is \$80.00 each/flat fee

(As stated in handbook, no plugs, extension cords, and cord caps or other equipment will be provided by the San Joaquin County Fair.)

Electricians time will be charged for hardwire tie-ins at \$80 per stand.

Amps	Cost
1- 20	\$85.00
21- 50	\$135.00
51- 100	\$255.00
101- 150	\$355.00
151- 200	\$460.00
201- 250	\$585.00
251- 300	\$685.00
301- 350	\$785.00
351- 400	\$885.00
Electrician needed to hardwire stand	\$80 per stand  *Rates subject to change

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## OTHER INFORMATION

· Once applications have been received the San Joaquin County Fair will review all applicants and spaces for a good fit. We begin to notify all accepted vendors starting the middle of March.

· We will still accept applications after the March 20, 2018 deadline; however it may impact your chances of being selected.



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**Please submit the following pages with the requested information on the cover sheet by March 20, 2019 for returning vendors.**

Check one:       New Applicant                               2018 Returning Concessionaire

Company Name: \_\_\_\_\_

Owner/Operator Name: \_\_\_\_\_

Stand Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_ How long in business: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

Federal Taxpayer's ID # \_\_\_\_\_ CA Seller's Permit # \_\_\_\_\_

(Attach copy of permit to application)

Do you accept credit or debit cards as payment at your stand?       Yes  No

Are you a member of Western Fairs Association (WFA)?       Yes  No

Are you a member of IAFE organization?       Yes  No

Are you a member of NICA organization?       Yes  No

Do you have a ServSafe certificate? (Attach copy of certificate)       Yes  No

How many serving windows does your stand have?      \_\_\_\_\_

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**Liability Insurance & Workers Compensation Requirements**

Each exhibitor must provide the San Joaquin County Fair with proof of general liability insurance of no less than \$1,000,000. Product Liability of no less than \$1,000,000 is required for food samplers. Please check the box below indicating the type of insurance you will provide for Fair. Completing this form does not constitute proof of insurance. Proof of insurance will be required once a contract has been issued.

**Each exhibitor who hires employees must also provide a copy of worker's compensation insurance.**

**My own carrier\***

**Carrier:** \_\_\_\_\_

**WFA Master List CFSA # \_\_\_\_\_ Policy Expires \_\_\_\_\_**

**Name policy is under** \_\_\_\_\_

**Purchase through CFSA. \$135 will be added to your contract.**

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**Utility Requirements**

Please provide amperage requirements for running at maximum capacity. If we are not informed of proper requirements, we may not be able to provide service - **BE SPECIFIC**. You **must** account for **all** equipment that will need power.

**Power needed for Food Trailer/Cart:** Voltage \_\_\_\_\_ Phase \_\_\_\_\_ Amps \_\_\_\_\_

**Power needed for any other equipment in space:** Voltage \_\_\_\_\_ Phase \_\_\_\_\_ Amps \_\_\_\_\_

\*Do not include stock truck requirements\*

**Total amperage needed for space = \_\_\_\_\_**

**\*\*\*Vendors will be charged for total amperage requested\*\*\***

**Does your stand use water/sewer?**     Yes  No

**Does your stand produce grease?**     Yes  No    **If yes, how many gallons?** \_\_\_\_\_

\*Estimate grease for 5 day Fair\*

**Do you need an ice merchandiser?**     Yes  No    **If yes, how many?** \_\_\_\_\_

Please list any special trailer set up (i.e. additional trailers/refrigeration units in space and power requirements):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Trailer/Stand Dimensions**

**My stand is a(n):**     End Serve  Side Serve    **Dimensions of stand:** \_\_\_\_\_ W x \_\_\_\_\_ D x \_\_\_\_\_ H

**Removable Hitch:**     Yes     No    **Backyard are needed:** \_\_\_\_\_ W x \_\_\_\_\_ D x \_\_\_\_\_ H

Please sketch a complete diagram of your stand including awnings, counters and back area. Include measurement in feet. Show hitch on trailer if it cannot be removed. Concessionaire must provide own screening.

**DIAGRAM OF STAND**


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**References**

(List 2 fairs, festivals or shows you have recently participated in)

Event #1 \_\_\_\_\_

Contact person \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Event #2 \_\_\_\_\_

Contact person \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

NOTES (Please use this space to add any information that was not included above).

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### Golf Cart Permit Application

Concession / Commercial Exhibit Company Name: \_\_\_\_\_

The above named concession/commercial exhibit company hereby requests permission to operate a golf cart, or similar vehicle, on the San Joaquin Fairgrounds during the annual San Joaquin Fair.

I have read and agree to abide by all rules, regulations, and conditions of the San Joaquin Fair Golf Cart Safety & Permits and understand that failure to follow them may result in loss of privileges for the duration of the annual Fair. I agree that all my employees and/or volunteers will read and follow all rules and regulations, too.

I certify I possess insurance for a minimum of \$1,000,000 in general liability insurance and a certificate of insurance specifically stating golf cart coverage and that complies with the terms of the Insurance Statement (attached to and a part of the above named agreement) is on file with the San Joaquin Fair Administration Office.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

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**Fair Use Only:**

Insurance on File: \_\_\_\_\_ Date \_\_\_\_\_ Permit Issued # \_\_\_\_\_

**Financial Interest**

Names are required of all persons with financial interest (ownership) in your business or organization (if a corporation, list corporate offices). Descriptions such as “none”, “self”, or “corporation” are not acceptable.

Name(s) \_\_\_\_\_  
\_\_\_\_\_

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**Certification of Applicant**

I have read and understand the 2019 Commercial & Concessions Rules and Regulations, instructions and any additional information attached. I understand that this form is an application for space only, and is neither a commitment by the applicant, nor an offer by the San Joaquin County Fair to rent space. I certify all information contained in this application to be true and accurate to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Title \_\_\_\_\_